

COMMISSION MEETING MINUTES

February 19th, 2019

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Commissioners: James Markley
Sarah Schrader
Eric Stallworth

City Attorney: Gerald T. Buhr

City Clerk: Rick Alley
Water Clerk: Will Plazewski

ABSENT:

Mayor Pro Tempore: Elayne Bassinger

Minutes Prepared By: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and the Pledge of Allegiance.

1. **CONSENT AGENDA (00:01:08):** Includes minutes for the January Commission Meeting, Joint Pompanic Workshop, and February Special Meeting; General Fund and Water Fund disbursements for January 2019.

DISBURSEMENTS AND DEPOSITS:

<i>January 2019</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 48,579.38	\$ 94,761.90
Water Fund	\$ 53,363.26	\$ 25,552.81

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Stallworth

SECOND: Commissioner Schrader

VOTE: Motion passed unanimously with one absent (Bassinger)

2. PUBLIC COMMENT (00:03:07):

- A. Donna Swart of Oak Street asked why the City did not have a community booth at the Pasco County Fair. City staff was challenged by the fair theme and time dedicated to current City projects, but planned to prepare an exhibit for next year.

3. WATERWORKS – COMMISSIONER STALLWORTH (00:05:58):

- A. Superior Siteworks and EA Tapping Services would address the valve leak on Pennsylvania Avenue on February 25th. The street would be closed between Curley Street and Main Street for the duration of the repair.

- B. DCR Engineering investigated the failing switch at the school wells. A date to install the replacement would be set once the part was received.
- C. Commissioner Stallworth and Assistant to the City Clerk Marissa Morales registered for a workshop on State Revolving Funds in Lake Alfred.
- D. Daniel Magro of Aclis Engineering summarized the proposed technical specifications and for new water developments. Details included preferred materials and brands, construction requirements, and procedures for connecting to the City's infrastructure.

RESOLUTION 02-2019

AN RESOLUTION OF THE CITY OF SAN ANTONIO, FLORIDA, PROVIDING ADOPTION OF TECHNICAL STANDARDS FOR WATER DISTRIBUTION SYSTEM, CONSTRUCTION SPECIFICATION MANUAL; PROVIDING FOR SEVERABILITY, CONFLICTS, INCLUSION IN THE CITY CODE, AND PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 02-2019

MADE BY: Commissioner Stallworth

SECOND: Mayor Anderson

- 1. The commission discussed the possibility of making changes to the specification in the future.
- 2. Sasha Madden of Antonio Way asked if the specifications would apply to the Summerfield subdivision if adopted. Daniel Magro and City staff felt the approved plans already met most requirements and the developers would continue to adhere to the outlined approval process.

ROLL CALL VOTE: Commissioner Stallworth	-	AYE
Commissioner Schrader	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE
Commissioner Bassinger	-	ABSENT

4. MAYOR'S REPORT (00:23:06)

- A. The San Antonio Sports Association would receive a \$500 sponsorship from the City to support the community and local youth.
- B. The MAP meeting hosted by the City was well received by those in attendance.
- C. Representatives from Colonial Life were invited to attend the March commission meeting to discuss options for providing short term disability benefits to City employees.
- D. Candidate qualifying ended on February 19th. Commissioner Markley and Mayor Anderson were the only two candidates to qualify and retained their seats on the commission.
- E. Discussion of purchasing a utility vehicle for the Public Works Department was planned for the March commission meeting.

5. ATTORNEY'S REPORT (00:31:12):

- A. Utilization of Penny For Pasco funds for maintenance of the City's sheriff deputy's vehicle was considered. Funds could also be allocated for the purchase of the Public Works Department's utility vehicle.

6. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:33:13):

- 1. Commissioner Markley tallied January's permitted activity at \$29,600.

2. A fence and building constructed at the Post Office were not required to be permitted or meet the City's zoning standards due to operating as a federal entity.
3. Ben Borregard of Borregard Construction asked if the proposed sidewalks on Magnolia Street and 2nd Avenue at Magnolia Pharmacy could be eliminated. Effects on pedestrian traffic and connecting to existing sidewalks throughout the City were discussed. An amendment to the site plan would be publicly noticed for a future meeting to allow further discussion and resident feedback.
 - a. Brad Clarke of Parrish Grove Road asked about liability, as the sidewalks would be installed in the City's right-of-way.
 - b. Sasha Madden felt the roads were safe and would prefer to see landscaping on the streets instead of sidewalks.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER – ABSENT, READ BY CITY CLERK RICK ALLEY (01:04:26):

1. St. Anthony's Catholic School requested to have a spring concert and picnic in City Park on May 10th. St. Anthony Way was requested to be closed during the event.

MOTION: ACCEPT THE SPRING PICNIC EVENT & STREET CLOSURE

MADE BY: Commissioner Schrader

SECOND: Commissioner Markley

VOTE: Motion passed unanimously with one absent.

2. Pasco County's Parks and Recreation Department requested to use Lake Park for a fishing camp in June. A special event application would need to be submitted.
3. Commissioner Bassinger suggested allowing Bob Loring to store World War II memorabilia in the fire station, acting as a small historical museum. Further discussion would be held at the next meeting Commissioner Bassinger was present for.
4. The Rotary Club of San Antonio requested to have another community yard sale at the Farmers Market; City code indicated yard sales could only be held once every 180 days by the same petitioner. Issues with the park restroom that occurred prior to and during the event were also addressed.
 - a. John Herrmann of Curley Street felt the yard sale was well presented and vendors cleaned up after the event.

MOTION: ALLOW THE ROTARY CLUB TO HOLD A COMMUNITY SALE

MADE BY: Commissioner Schrader

SECOND: Commissioner Markley

VOTE: Motion passed 3-1 (Aye: Anderson, Markley, Schrader Nay: Stallworth) with one absent.

C. STREETS – COMMISSIONER SCHRADER - ABSENT (01:24:56):

1. Estimates for the Meadow Lane and Palm Street project were still pending. A sump pump on Meadow Lane had a motor replaced, but still needed additional electrical work to restore full function.
2. An updated Pompano Street survey was received. An amendment to a right-of-way discrepancy near 3rd Avenue was addressed. Comments from City engineer Bill Housel were anticipated.
3. The Town of St. Leo approved the installation of two additional stop signs at Pompano Street and 3rd Avenue. Public Works would install the signs to create an all-way stop at the intersection.

7. CLERK'S REPORT (01:28:48):

1. A well at the Marathon Gas Station was capped and adhered to FDEP and SWFWMD requirements. An interested party discussed reopening the gas station or using the building for a sandwich shop and craft brewery but had not made any additional steps for approval.
2. The portion of property on Railroad Avenue donated to the City would be transferred after property taxes were paid by the current owner.
3. Due to a change in ownership of the City's accounting firm, a change in accounting software or accounting firm may be required.
4. John Herrmann commented on the difficulty of entering the gas station and vehicle safety. Commissioner Markley commented that significant modifications to the site would need to be approved by the City planner.

8. UNFINISHED BUSINESS (01:35:54)

- A. Sasha Madden asked when results from perc tests from Summerfield would be provided. She expressed concern over noise ordinances and hours of construction work being informed. She asked if sidewalks would be required to be installed on Antonio Way.
 1. Perc tests would be performed as individual septic tanks were installed and would be the responsibility of the builder. The City adopted the County's noise ordinance, with construction activity disallowed from 10 PM to 7 AM daily. Sidewalks would be addressed further in the design process.

9. NEW BUSINESS – (01:43:15):

- A. Commissioners Markley and Anderson would need to be sworn in within 30 days of an election date.

RESOLUTION 01-2019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE MAY 2019 REGULAR MEETING OF THE CITY COMMISSION.

MOTION: ADOPT RESOLUTION 01-2019

MADE BY: Commissioner Markley

SECOND: Commissioner Schrader

ROLL CALL VOTE:	Commissioner Stallworth	-	AYE
	Commissioner Schrader	-	AYE
	Commissioner Markley	-	AYE
	Mayor Anderson	-	AYE
	Commissioner Bassinger	-	ABSENT

- B. An update on the comprehensive plan had not been received from Adam Carnegie of Stantec on what steps the City needs to proceed with updating the comprehensive plan.

10. ADDITIONAL COMMISSIONER COMMENTS (01:47:46): NONE

11. ANNOUNCEMENTS (01:48:06):

- A. An Arbor Day celebration would take place on March 22nd at 10 AM in City Park. Master Gardener Judy Geiger would give a presentation and a tree donated by the Rotary Club of San Antonio would be planted.
- B. The Rotary Club of San Antonio would hold its Farmers Market on March 9th. \$432 were raised at the prior Farmers Market to be used for leadership event scholarships.

12. ADJOURNMENT: Meeting adjourned at 9:21 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk