

## COMMISSION MEETING MINUTES

March 17<sup>th</sup>, 2020

7:30 P.M.

### PRESENT:

**Mayor:** Mark Anderson  
**Mayor Pro Tempore:** Elayne Bassinger  
**Commissioners:** James Markley  
Sarah Schrader  
Eric Stallworth

**City Attorney:** Gerald T. Buhr

**City Clerk:** Rick Alley

**PREPARED BY:** Marissa Morales

**OPENING CEREMONIES:** Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA (00:00:52):** Includes minutes for the February 18<sup>th</sup> Commission Meeting; General Fund and Water Fund disbursements for February 2020.

### DISBURSEMENTS AND DEPOSITS:

<i><b>February 2020</b></i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 52,351.84	\$ 86,411.85
Water Fund	\$ 28,101.38	\$ 27,419.42

### MOTION: ACCEPT THE CONSENT AGENDA

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Stallworth

**VOTE:** Motion passed unanimously.

2. **PUBLIC COMMENT (00:02:58): NONE**

3. **MAYOR'S REPORT (00:03:01)**
  - A. **RESOLUTION 02-2020**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA (CITY), DECLARING A STATE OF EMERGENCY; AUTHORIZING AND DIRECTING AVAILABLE CITY COMMISSIONERS TO TAKE WHATEVER PRUDENT ACTIONS WHICH MAY BE NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY AND CUSTOMERS OF THE CITY'S UTILITIES SYSTEMS PURSUANT TO THIS DECLARATION; RATIFYING AND AFFIRMING SUCH ACTIONS TAKEN BY THE CITY COMMISSIONERS PRIOR TO THIS DECLARATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

1. A change was made to the resolution to allow the Mayor to extend the local State of Emergency by 7-day increments, unless terminated by the commission.

**MOTION: ADOPT RESOLUTION 02-2020 AS AMENDED**

**MADE BY:** Commissioner Stallworth

**SECOND:** Commissioner Schrader

**ROLL CALL VOTE:**

Commissioner Bassinger	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Schrader	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE

**4. ATTORNEY'S REPORT (00:08:29):**

- A. Other municipalities requested a temporary modification of the Sunshine Act to allow remote participation for meetings and quorum requirements. Further information from the governor's office would be relayed to the commission.

**5. COMMISSIONER REPORTS**

**A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:14:00):**

1. The preliminary plat review for Al-Mar Acres was under review by the City's staff committee. Once approved, a final plat would be presented to the commission for approval. The final plat could be presented in a phased approach.
  - a. Hunter Brown of Powerline Road asked about the current status of the utility agreement. Verification of the developer's corporate information was needed, and changes to the water line connections were discussed. The original utility plan approved by city engineers Daniel Magro and Bill Housel would be used for the project.

**MOTION: ALLOW MAYOR TO SIGN AL-MAR ACRES UTILITY AGREEMENT APPROVED BY ATTORNEY**

**MADE BY:** Commissioner Markley

**SECOND:** Commissioner Schrader

**VOTE:** Motion passed unanimously.

2. Checklists for Building and Zoning processes such as subdivision plats and rezonings would be reviewed.
3. Commissioner Markley discussed the Certificate of Final Review requested for a property on Michigan Avenue.

**B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:31:04):**

1. The Arbor Day Celebration scheduled for April 26<sup>th</sup> would be reviewed at the end of March to see if it would still be held. All events currently scheduled in the park had been cancelled at the request of the organizer. Mayor Anderson would evaluate all events scheduled in the park to determine if the events would be allowed.
2. A CDBG Grant Kick-Off webinar would be attended by Commissioner Bassinger and staff.

**C. STREETS – COMMISSIONER SCHRADER (00:33:08): NONE**

**D. WATERWORKS – COMMISSIONER STALLWORTH (00:33:12):**

1. DEP performed an audit and recommended the check valve at Well 4 be replaced. U.S. Water provided a quote of \$3,156.54.

**MOTION: SPEND UP TO \$3,156.54 TO REPLACE THE CHECK VALVE**

**MADE BY:** Commissioner Stallworth

**SECOND:** Commissioner Bassinger

**VOTE:** Motion passed unanimously.

2. The shaft at Well 3 was broken in 2 places. A price estimate was not available, but sealed bids were anticipated to be required for the project.

6. **CLERK'S REPORT (00:36:28): NONE**

7. **UNFINISHED BUSINESS (00:36:32): NONE**

8. **NEW BUSINESS (00:36:35): NONE**

9. **ADDITIONAL COMMISSIONER COMMENTS (00:36:38):**

- A. Commissioner Markley discussed using the Parish Center as a possible meeting space. The commission also discussed using the bays in the old fire station to practice social distancing.

10. **ANNOUNCEMENTS (00:39:08):**

- A. The city election remained scheduled for April 14<sup>th</sup>. 3 seats on the commission were open with 5 candidates in the election.
- B. A blood drive was scheduled for March 26<sup>th</sup>.
- C. The commission discussed options for City Hall operations. Commissioner Markley suggested an intercom system for the building. Contact with Dade City, Zephyrhills, and Pasco County would be made to discuss the option of borrowing Public Works staff members in case of emergency. Remote work options for staff and limiting access to City Hall would be evaluated.

11. **ADJOURNMENT:** Meeting adjourned at 8:24 PM.

Respectfully submitted,

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Marissa Morales, Assistant to the City Clerk