

COMMISSION MEETING MINUTES

February 18th, 2020

7:30 P.M.

PRESENT:

Mayor:	Mark Anderson
Mayor Pro Tempore:	Elayne Bassinger
Commissioners:	James Markley
	Sarah Schrader
	Eric Stallworth
 City Attorney:	 Gerald T. Buhr
 City Clerk:	 Rick Alley
Asst. to City Clerk	Marissa Morales
Water Clerk:	Will Plazewski

PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA (00:00:37):** Includes minutes for the January 21st Commission Meeting; General Fund and Water Fund disbursements for January 2020.

DISBURSEMENTS AND DEPOSITS:

<i>January 2020</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 66,041.77	\$ 127,497.61
Water Fund	\$ 28,021.69	\$ 21,234.12

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Stallworth

SECOND: Commissioner Bassinger

VOTE: Motion passed unanimously.

2. PUBLIC COMMENT (00:01:35):

- A. Tom Wibert of Holiday detailed the Gardening 365 event to be held in October. Use of the fire station in case of inclement weather was discussed. Waste Connections would provide port-a-lets for the event.
- B. Dacia Mitchell of Elm Street introduced herself as a candidate for the upcoming election and mentioned the possibility taking over the Rotary club's farmers market.

3. MAYOR'S REPORT (00:06:46)

- A. Mayor Anderson discussed the recent MAP meeting, featuring Pasco County Supervisor of Elections Brian Corley as a guest speaker.

4. ATTORNEY'S REPORT (00:07:33):

- A. The commission reviewed a draft of Ordinance 01-2020 to allow approval of expenditures based on previous quotes for similar projects. Individual commissioner spending authorities were also discussed with regards to approving previous quotes.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:14:57):

1. Building permit activity for January was tallied at \$2.2 million, including 7 single family residences in Summerfield.
2. An updated version of the Al-Mar Acres plat had been sent to City engineer Bill Housel for review.
 - a. Chad Abraham of Amelia Avenue stated the maintenance bond was in the process of being obtained.
 - b. Commissioner Schrader asked what steps of the plat approval process remained for the petitioners. The commission discussed the option of taking ownership of the road and construction standards for it.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:25:40):

1. An Arbor Day celebration would be held on April 24th. Paul Herrmann donated several crepe myrtles to be planted in City Park in early March.
2. Security cameras at the lake park were estimated to cost \$3,400. Commissioner Bassinger asked the commission to consider installing a gate on the road that could be moved if the neighboring property required future access to McMullen Road.
 - a. Commissioner Markley suggested a motion detection system that could alert law enforcement of movement at the parks after hours.

C. STREETS – COMMISSIONER SCHRADER (00:35:03):

1. The topographical survey of Pompano Street was still being finalized by DC Johnson & Associates.
2. The stumps on Michigan Avenue had been removed at no cost.
3. C.A.M. Unlimited (\$8,999) and Herrmann's Tree Trimming (\$15,600) submitted bids to trim the canopy of the city streets and parks. An annual maintenance contract would be put out for bid next year.

MOTION: ACCEPT C.A.M. UNLIMITED BID TO BE COMPLETED WITHIN 90 DAYS

MADE BY: Commissioner Schrader

SECOND: Commissioner Markley

VOTE: Motion passed unanimously.

D. WATERWORKS – COMMISSIONER STALLWORTH (00:42:26):

1. Superior Siteworks had not set a date to address the repair on Pennsylvania Avenue.
2. Well 4 had been repaired and would be back online pending testing by U.S. Water.
3. Well 3 experienced issues with not pulling water. Public works Director Israel Huron did not anticipate the issue being with the motor and expected a connection issue with the shaft.

MOTION: SPEND UP TO \$5,000 TO PULL AND REPAIR WELL 3

MADE BY: Commissioner Stallworth

SECOND: Commissioner Bassinger

- a. The interconnect with St. Leo Abbey was opened while the wells are down. Commissioner Markley suggested consulting with Daniel Magro on creating a maintenance plan along with the utility system master plan.

VOTE: Motion passed unanimously.

4. Commissioner Stallworth announced that he would not be running for a commission seat in the upcoming election.

6. CLERK'S REPORT (00:50:41):

- A. Candidate Qualifying concluded at noon, with 5 candidates running for 3 commission seats. Commissioners Bassinger and Schrader submitted qualifying documents.
 1. Joseph Couture of Elm Street introduced himself as a candidate in the upcoming election.
- B. Website proposals from eScribe and Revize were provided to the commission for further review.
- C. Storm drain pipes on Magnolia Street needed to be cleaned out. FRWA could provide a jet truck for free, but would need to be picked up in Tallahassee by Public works staff. A rental truck may be required to haul the equipment.
- D. Several dead pine trees on City property in Palm Ridge Estates needed to be removed. C.A.M. Unlimited quoted \$1,000 to remove up to 10 trees. Mayor Anderson requested additional information on the trees before approving the expenditure.

E. RESOLUTION 01-2020

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE MAY 2020 REGULAR MEETING OF THE CITY COMMISSION.

1. The May meeting was rescheduled to Wednesday, May 13th at 7:30 PM.

MOTION: ADOPT RESOLUTION 01-2020

MADE BY: Commissioner Stallworth

SECOND: Commissioner Bassinger

ROLL CALL VOTE:	Commissioner Bassinger	-	AYE
	Commissioner Stallworth	-	AYE
	Commissioner Schrader	-	AYE
	Commissioner Markley	-	AYE
	Mayor Anderson	-	AYE

- F. Approval of the plat for Al-Mar Acres was pending receipt of their bond or letter of credit. Commissioner Schrader addressed the plans for sidewalks along Pompano Street.

7. UNFINISHED BUSINESS (00:59:55): NONE

8. NEW BUSINESS (01:00:03): NONE

9. ADDITIONAL COMMISSIONER COMMENTS (01:00:11):

- A. The M.I. Hummel Chapter requested a proclamation recognizing M.I. Hummel Day on March 7th for their meeting at Tampa Bay Golf & Country Club. The commission requested

more information on the organization's involvement in the community before signing a proclamation.

10. ANNOUNCEMENTS (01:05:41):

- A. The City's community exhibit won 2nd place at the Pasco County Fair. Staff and the commission thanked the residents who helped put the booth together.

11. ADJOURNMENT: Meeting adjourned at 8:37 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk