

COMMISSION MEETING MINUTES
JUNE 16TH, 2020
7:30 P.M.
MEETING CONDUCTED VIA ZOOM

PRESENT:

Mayor:	Mark Anderson
Mayor Pro Tempore:	Elayne Bassinger
Commissioners:	James Markley Sarah Schrader Eric Stallworth
City Attorney:	Gerald T. Buhr
Planning Consultant:	Phil Waldron
City Clerk:	Rick Alley
Asst. to City Clerk:	Marissa Morales
Water Clerk:	Will Plazewski

MINUTES PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance. Roll call was taken for commissioners, attorney, and staff present in the Zoom call. Commissioner elect John Vogel II was also present.

1. **CONSENT AGENDA (00:02:33):** Includes minutes for the June 16th Commission Meeting; General Fund and Water Fund disbursements for June 2020.

DISBURSEMENTS AND DEPOSITS:

<i>June 2020</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 82,327.52	\$ 58,964.36
Water Fund	\$ 21,039.03	\$ 28,779.73

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Stallworth

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE

2. **PUBLIC COMMENT (00:03:52):**

A. Don Kandalec of Dunne Road intended to speak on a topic, but experienced audio issues. Comments would be received during the Parks report.

3. **MAYOR'S REPORT (00:06:43)**

- A. City park facilities remained open, with City Hall opening for appointments only. During appointments, all visitors and staff in the building are required to wear masks. Plexiglass shield for the office counter were also installed.
- B. Reduced revenue from sales and gasoline taxes were anticipated. Tax revenue estimates for the 2020-2021 fiscal year were delayed, but anticipated to be received by the end of July.
- C. **RESOLUTION 05-2020**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE SEPTEMBER 2020 REGULAR MEETING OF THE CITY COMMISSION.

MOTION: ADOPT RESOLUTION 05-2020

MADE BY: Commissioner Schrader

SECOND: commissioner Bassinger

- 1. The meeting would be held on the third Wednesday of the month to accommodate the final budget hearing. Staff and attorney attendance at the budget hearings was discussed.

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Markley	-	NAY
Mayor Anderson	-	AYE

- D. Cancellation of the August 6th MAP Meeting was recommended by staff and attendees from other municipalities.

4. ATTORNEY'S REPORT (00:13:33):

- A. The status of virtual meetings under the governor's executive order was not available. Attorney Buhr discussed options for holding a physical quorum during meetings with other members attending virtually.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:14:50):

- 1. Building permit activity for April was tallied at \$ \$397,319.20, including 1 new single family residence.
- 2. The petitioners of the Carmela PUD requested a continuance.

MOTION: ALLOW CONTINUANCE OF CARMELA PUD TO AUGUST MEETING

MADE BY: Commissioner Schrader

SECOND: Commissioner Markley

- a. The continuance was requested to allow the petitioners to review the staff report and allow representatives to attend the commission meeting.

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE

- 3. A future land use amendment for the Darby Land Trust would be presented at the August meeting, pending receipt of documentation from Patel, Green & Associates.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:19:16):

- 1. The Gardening 365 event scheduled for October was cancelled due to COVID-19 concerns.

2. The owner of The Blooming House Junk Shop requested to hold an event in the city park, which was denied due to restrictions on gatherings in open areas. The event was moved to the Heritage Bible Church.
 - a. Don Kandalec of Dunne Road expressed concern for the community's safety by the amount of attendees. Parking in the area would be limited, and permitting for the event was questioned.
 - i. Attorney Buhr discussed enforcement of state and county ordinances regarding masks and gatherings.
 - b. Pat Kandalec of Dunne Road asked why the event would be allowed in a residential area. Zoning allowances for the church property would be reviewed by city staff.

C. STREETS – COMMISSIONER SCHRADER (00:30:32):

1. Commissioner Schrader and Bill Housel met with one of the residents to discuss the Pompanic Street drainage easement. D.C. Johnson would perform the survey work and draft the easement drawings needed for the bid packet.
2. A master drainage plan for the city was being prepared by Bill Housel to remedy areas experiencing drainage issues.
3. Staff contacted the contractors working on the county sewer line to have the damaged Curley Street sidewalks repaired and grass replaced.

D. WATERWORKS – COMMISSIONER STALLWORTH (00:32:24):

1. DEP approved the 2019 CCR. A 6.5% water loss was reported in the PSAR.
2. Daniel Magro of Aclus Engineering was researching a grant available from DEO to address some of the outdated components of the water system.
3. Commissioner Stallworth cautioned residents of mailings being sent out for water quality testing.

6. CLERK'S REPORT (00:36:51):

- A. Superior Siteworks was working to prepare drawings of the Curley Street water lines that need relocation.
- B. St. Anthony's Catholic School delayed opening by two weeks.
- C. Waste Connections did not complete their scheduled trash pick-up and would resume collection the following day.
- D. Commissioner Markley discussed annexation of the properties south of city limits connected to the water lines.
- E. Commissioner Bassinger recommended reviewing the contract with Waste Connections due to issues with their quality of service.
 1. Attorney Buhr recommended sending a notice of noncompliance, followed by a meeting with staff and a representative from the company.
 2. Pam Pepperman of Palm Street stated that the price for recycling provided in the bid documents was not made available.

7. UNFINISHED BUSINESS (00:44:20):

- A. Repairs to the Laurel Court drainage issue were previously delayed due to a lack of responses from multiple vendors. Commissioner Schrader recommended having Bill Housel review the issues.
 1. Public Works Director Israel Huron discussed contacting a new vendor and the timeline for repair once parts were received. An agreement with the HOA was recommended before staff performed any work connecting to the nearby retention pond.

8. NEW BUSINESS (00:53:05):

- A. Commissioners Bassinger, Schrader, and Vogel were sworn in by City Clerk Rick Alley. Mayor Anderson passed the gavel to Attorney Buhr for the organization meeting.

NOMINATION: COMMISSIONER ANDERSON FOR MAYOR

MADE BY: Commissioner Bassinger

NOMINATION: COMMISSIONER BASSINGER FOR MAYOR

MADE BY: Commissioner Markley

COMMISSIONER ANDERSON FOR MAYOR

ROLL CALL VOTE:	Commissioner Bassinger	-	AYE
	Commissioner Markley	-	NAY
	Commissioner Schrader	-	AYE
	Commissioner Vogel	-	AYE
	Commissioner Anderson	-	AYE

NOMINATION: COMMISSIONER BASSINGER FOR MAYOR PRO TEM

MADE BY: Commissioner Schrader

COMMISSION ORGANIZATION

Mayor: Commissioner Anderson

Mayor Pro Tem/Parks: Commissioner Bassinger

Building & Zoning: Commissioner Vogel

Streets: Commissioner Schrader

Water: Commissioner Markley

B. ORDINANCE NO. 03-2020 (First Reading)

AN ORDINANCE AMENDING THE DISTRICT BOUNDARIES OF THE ZONING MAP OF SAN ANTONIO, FLORIDA, AS ENACTED BY CHAPTER 82, SAN ANTONIO CODE, SO AS TO CHANGE THE ZONING CLASSIFICATION OF A PARCEL OF LAND LOCATED EAST OF CURLEY STREET AND SOUTH OF 3RD AVENUE FROM SAN ANTONIO R-2 (RESIDENTIAL DWELLING DISTRICT) AND C-2 (GENERAL COMMERCIAL DISTRICT) TO SAN ANTONIO PUD (PLANNED UNIT DEVELOPMENT DISTRICT).

MOTION: ACCEPT 1ST READING OF ORDINANCE 03-2020

MADE BY: Commissioner Schrader

SECOND: Commissioner Vogel

1. Don Lacey of Coastal Engineering opted to waive the quasi-judicial aspect of the hearing. Mayor Anderson opened the public hearing.
2. City Planner Phil Waldron gave a summary of the staff report, with recommendation for approval.
3. Commissioner Markley disclosed a Zoom meeting with the city staff and Don Lacey to discuss the rezoning procedure.

ROLL CALL VOTE:	Commissioner Bassinger	-	AYE
	Commissioner Schrader	-	AYE
	Commissioner Vogel	-	AYE
	Commissioner Markley	-	AYE
	Mayor Anderson	-	AYE

9. ADDITIONAL COMMISSIONER COMMENTS (01:09:32):

- A. Mayor Anderson recommended a water fountain be installed at the lake park. Staff was advised to review the parks maintenance budget to make adjustments and reallocate funds.
- B. A voting delegate for the FLC's annual meeting was selected. The meeting would be held virtually on August 14th.

MOTION: ALLOW COMMISSIONER BASSINGER TO SERVE AS VOTING DELEGATE

MADE BY: Commissioner Schrader

SECOND: Commissioner Vogel

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner Vogel	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE

The commission reviewed the proposed resolutions Commissioner Bassinger would be voting on. No objections were made to any of the resolutions.

- C. Commissioner Markley presented the idea of a citizen committee to research the topic of golf carts in the City.
 - 1. Scott Anderson of Loopback Drive discussed insurance requirements for low speed vehicles, and other nearby golf cart communities.
 - 2. Kasey Hess of Loopback Drive also expressed interest in joining the citizen committee.
 - 3. Pam Pepperman expressed concerns for speeding creating safety issues on city streets.

10. ANNOUNCEMENTS (01:28:22):

- A. A blood drive would be held on Thursday, July 23rd.

11. ADJOURNMENT: Meeting adjourned at 9:00 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk