

COMMISSION MEETING MINUTES
MAY 13TH, 2020
7:30 P.M.
MEETING CONDUCTED VIA ZOOM

PRESENT:

Mayor:	Mark Anderson
Commissioners:	James Markley Sarah Schrader Eric Stallworth
City Attorney:	Gerald T. Buhr
City Engineer:	Bill Housel
City Clerk:	Rick Alley
Asst. to City Clerk:	Marissa Morales
Water Clerk:	Will Plazewski

ABSENT:

Mayor Pro Tempore:	Elayne Bassinger
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MINUTES PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance. Roll call was taken for commissioners, attorney, and staff present in the Zoom call.

1. **CONSENT AGENDA (00:03:06):** Includes minutes for the April 21st Commission Meeting; General Fund and Water Fund disbursements for April 2020.

DISBURSEMENTS AND DEPOSITS:

<i>April 2020</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 62,818.69	\$ 52,283.24
Water Fund	\$ 36,798.80	\$ 23,120.41

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Markley

SECOND: Commissioner Schrader

ROLL CALL VOTE: Commissioner Stallworth	-	AYE
Commissioner Markley	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE
Commissioner Bassinger	-	ABSENT

2. **PUBLIC COMMENT (00:04:26):**

- A. Jay Vogel of Main Street announced himself as a candidate in the upcoming election, and thanked the commission and staff for continuing to hold the meetings via electronic means.

3. **MAYOR'S REPORT (00:05:45)**

- A. Revenues from sales tax and gasoline taxes were anticipated to decrease due to COVID-19. The commission was advised to reconsider expenditures originally budgeted for to accommodate the decreased revenue.
- B. Additional information was received for the fencing behind City Hall. Vinyl coated fencing was 39% more expensive, but would be a lower gauge and subject to faster deterioration than a regular chain link fence. Additional quotes were still being sought for the project.
 - 1. Commissioner Schrader asked about installing vinyl slats on the fence. Water Clerk Will Plazewski commented that fabric sheeting would be more cost effective and sturdier in strong winds.
- C. A citizen complaint regarding pedestrian safety at the crosswalk at College Avenue and Joe Herrmann Drive was addressed.
- D. **RESOLUTION NO. 04-2020**

A RESOLUTION OF THE CITY OF SAN ANTONIO, FLORIDA, PROVIDING RESTAURANTS AUTHORITY TO PROVIDE TEMPORARY OUTSIDE SEATING UNDER CERTAIN CONDITIONS DURING THE COVID-19 EMERGENCY; PROVIDING FOR SEVERABILITY, CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 04-2020

MADE BY: Commissioner Stallworth

SECOND: Commissioner Schrader

- 1. Commissioner Markley addressed the City's liability if public sidewalks were used and the need for the City to be indemnified on their insurance. Attorney Buhr did not feel the indemnification was necessary.

ROLL CALL VOTE:

Commissioner Schrader	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Markley	-	NAY
Mayor Anderson	-	AYE
Commissioner Bassinger	-	ABSENT

- E. A vacate request was submitted for an unutilized extension of Massachusetts Avenue west of Curley Street. Commissioner Stallworth did not recommend the City vacate the property due to potential use of the area for access to the wells and expansion of the wellhouses.
- F. Revisions to the Carmella PUD were anticipated to come before the commission, but the full PUD packet had not been received. The commission discussed previous agreements to widen Oak Street as a condition of the PUD's approval. Further discussion would occur once a staff report was prepared.
 - 1. Terry Schrader of Pasco Road mentioned the road widening was a recommendation based on previous plans including street parking.

4. **ATTORNEY'S REPORT (00:29:12): NONE**

5. **COMMISSIONER REPORTS**

A. **BUILDING AND ZONING – COMMISSIONER MARKLEY (00:29:21):**

- 1. Building permit activity for April was tallied at \$161,380. Two construction permits for homes in Summerfield would be issued in May.
- 2. Comments from the petitioner on the Al-Mar Acres utility agreement for Al-Mar Acres were received.
 - a. Chad Abraham of Amelia Avenue clarified that they were not planning on building the homes and would only subdivide the lots. Attorney Buhr

recommended the whips terminate inside a meter box if the full meter installation was not to be paid for by the developer. Reservation of capacity and payment responsibility was also discussed.

- b. The commission would not vote on the final plat until the signed utility agreement was in place. An updated version of the utility agreement would be issued to the developers.

B. PARKS AND RECREATION – CITY CLERK RICK ALLEY (00:43:06):

1. A proposal for exercise equipment at the park would potentially be presented at a future meeting.

C. STREETS – COMMISSIONER SCHRADER (00:43:55):

1. The sidewalk projects on 3rd Avenue and Pennsylvania Avenue were completed. Pasco County was contacted regarding a crosswalk near 3rd Avenue.
2. An email sent to the commission regarding damaged sidewalks on Curley Street was discussed. Extending the sidewalk towards State Road 52 was suggested by the citizen. Quotes would be received for the repairs, along with verification that the City could complete the repairs jointly or with Pasco County's permission.
3. An agreement allowing CentruyLink to bore under Oak Street was pending signatures.
4. Commissioner Stallworth discussed the installation of sidewalks on Pennsylvania Avenue, between Curley Street and the Woodridge subdivision.

D. WATERWORKS – COMMISSIONER STALLWORTH (00:50:58):

1. Daniel Margo of Aclus Engineering was preparing a sealed bid packet for the Well 3 repairs.

6. CLERK'S REPORT (00:51:20):

- A. City Hall staff began returning to the office, with the office remaining closed to public access. The Local State of Emergency was extended. The dock at the lake park was opened, but picnic tables, restrooms, and playground equipment at all parks remained closed.
- B. Staff met with Pasco County to discuss the relocation of the water line on Curley Street. The county did not express interest in taking over the water accounts outside City limits.
 1. Commissioner Markley asked about adjusting the outside city limit water rates to recoup costs for the line relocation. Attorney Buhr advised that costs could only be 25% more than the city limit rate, unless a rate study was performed. Mayor Anderson recommended a rate study be performed due to expenses accrued by the water fund.
 2. Attorney Buhr recommended CDBG grants for hurricane hardening and infrastructure improvements.
 3. Commissioner Markley discussed annexation of the properties south of city limits were discussed. Attorney Buhr discussed the possibility for annexation via interlocal agreements with Pasco County.

7. UNFINISHED BUSINESS (01:03:41):

- A. The status of the Pompanic Street drainage easement was addressed, including comments submitted by the Town of St. Leo. Bill Housel recommended a 15 foot easement between the Kiefer and Smith properties.
 1. The easement would be required to complete the bid packet. A meeting with both property owners and a representative of the City would be coordinated to review the proposed plans.

8. NEW BUSINESS (01:12:22): NONE

9. ADDITIONAL COMMISSIONER COMMENTS (01:12:29):

- A. The tentative election date was set for June 30th. Previously submitted mail in ballots would still be valid for the rescheduled date.

10. ANNOUNCEMENTS (01:13:40):

- A. Virtual meetings may be discontinued as the state moves into Phase 2 of reopening. Use of the fire station to practice social distancing was discussed.

11. ADJOURNMENT: Meeting adjourned at 8:45 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk