

COMMISSION MEETING MINUTES

October 16th, 2018

7:30 P.M.

(Amended per commission November 21, 2018)

PRESENT:

Mayor:	Mark Anderson
Mayor Pro Tempore:	Elayne Bassinger
Commissioners:	James Markley Eric Stallworth Sarah Schrader
City Attorney:	Gerald T. Buhr
City Clerk:	Rick Alley
Water Clerk:	Will Plazewski

Minutes Prepared By: Marissa Morales

OPENING CEREMONIES: Commissioner Bassinger led the invocation and the Pledge of Allegiance.

1. **CONSENT AGENDA (00:00:53):** Includes minutes for the September Commission Meeting; Budget Workshops and Budget Hearings; SR 52 Funding Meeting; Employee Evaluation Workshop; General Fund and Water Fund disbursements for September 2018.

DISBURSEMENTS AND DEPOSITS:

<i>September 2018</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 61,288.31	\$ 54,212.29
Water Fund	\$ 52,615.79	\$ 21,479.53

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Stallworth

SECOND: Commissioner Markley

VOTE: Motion passed unanimously

2. PUBLIC COMMENT (00:01:48):

- A. Amanda Barnhardt and Kyle Briscoe of Laurel Court requested a workshop to discuss their proposed use of the fire station.
- B. Everett Hurlburt of Florida Avenue asked that the vote approving the dog park in Rosewood be reversed.

3. MAYOR'S REPORT (00:09:30:)

- A. The commission would need to re-hold the final budget hearing due to the full commission not being available to vote on the millage rate. A date was set for October 29th.
- B. At a previous workshop, Jonathan Till of State Representative Danny Burgess' office asked if the City had any special projects that the state may be able to help fund. The commission was advised to send any potential projects to the City Clerk.

- C. Approval of the engineering agreement for the Pompano Street improvements was still pending, with an estimated cost for increased insurance coverage still being researched by Arcturus Engineering.

4. ATTORNEY'S REPORT (00:25:46):

- A. Daniel Magro of Aclus Engineering presented a summary of his firm's response to the RFQ for a Potable Water Systems Engineer. The commission would review the proposal and complete the scoring sheets at the October 29th meeting.
- B. Allocations for Attorney Buhr's health insurance would no longer be issued by the Town of Zolfo Springs.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:42:33):

1. Commissioner Markley tallied September's permitted activity at \$24,434.30.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:42:50):

1. The special events application submitted for the Rattlesnake Run was submitted and reviewed. City staff was recommended to contact Pasco County Sheriff's Office regarding road closures during the run.
2. Two trees in the flower beds at the Creche needed to be trimmed, while two others in the City park were suggested for removal. The City's arborist had not yet verified that the trees needed to be removed.
3. Commissioner Bassinger clarified the number of letter she said she received in support of the dog park. A final vote to approve the dog park and the site plan presented to the commission would be taken at the November meeting.

C. STREETS – COMMISSIONER SCHRADER (00:51:36):

1. The trees evaluated by the arborist on Jesse Jones Avenue were removed.

D. WATERWORKS – COMMISSIONER STALLWORTH (00:52:32):

1. Florida Rural Water Association requested additional information about the City's water system to assist with their capacity fee study.
2. Utility Systems Construction and the Public Works Department completed the repairs to the fire hydrant at Main Street and Rhode Island Avenue.
3. **RESOLUTION 15-2018:**

**A RESOLUTION OF THE CITY OF SAN ANTONIO, FLORIDA,
MODIFYING EXISTING TAP-IN FEES AND ESTABLISHING NEW FEE
FOR TAP-INS CROSSING ROADS; PROVIDING FOR SEVERABILITY,
CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.**

MOTION: APPROVE RESOLUTION 15-2018

MADE BY: Commissioner Bassinger

SECOND: Commissioner Markley

- a. Everett Hurlburt suggested a clause to allow for charges to reflect increasing prices of material in the future.

ROLL CALL VOTE:	Commissioner Bassinger	-	AYE
	Commissioner Stallworth	-	AYE
	Commissioner Schrader	-	AYE
	Commissioner Markley	-	AYE

6. CLERK'S REPORT (01:02:18):

1. DC Johnson provided a quote to perform a survey of the railroad property offered to the city by the Wilkersons.
2. City staff discovered maps indicating the closed portion of 3rd Avenue west of Curley Street was owned by the City. The commission discussed the possibility of selling the property.
3. Stantec confirmed that the December 13th deadline for comprehensive plan amendments would only need to be met if the City had any large scale changes planned.
4. The changes to the interlocal agreement for disaster response recommended by the commission were still pending review from Pasco County

7. UNFINISHED BUSINESS (01:11:52) - NONE**8. NEW BUSINESS – (01:12:10):**

- A. A resident expressed concern regarding feral cats in the area. Animal Control recommended that cats caught in traps by residents or the City could be spayed/neutered for \$10 at select veterinarians and released.
 1. Deb Hensley of Joe Harig Road confirmed that because Pasco County did not have a leash law for cats and operated a no-kill shelter, animal control would not be able to pick up any cats.
 2. The commission discussed options for managing the cat population. They agreed directing residents to the Pasco County Animal Control website for information on trapping and releasing would be the best course of action.

B. RESOLUTION 16-2018

A RESOLUTION OF THE CITY OF SAN ANTONIO, FLORIDA, AUTHORIZING THE CITY COMMISSION OF THE CITY OF SAN ANTONIO TO PARTICIPATE IN A JOINT MEETING OF THE MUNICIPAL ASSOCIATION OF PASCO TO DISCUSS MATTERS OF MUTUAL INTEREST; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 16-2018

MADE BY: Commissioner Stallworth

SECOND: Commissioner Markley

- a. A suggestion was made to remove the details specifying the date, time, and location of the meeting to apply to future meetings.

MOTION: ADOPT RESOLUTION 16-2018 WITH THE DATE REMOVED

MADE BY: Commissioner Stallworth

SECOND: Commissioner Markley

ROLL CALL VOTE: Commissioner Bassinger	-	AYE
Commissioner Stallworth	-	AYE
Commissioner Schrader	-	AYE
Commissioner Markley	-	AYE
Mayor Anderson	-	AYE

9. ADDITIONAL COMMISSIONER COMMENTS (01:23:22):

- A. Commissioner Stallworth asked if Code Enforcement had checked in on several properties in questionable condition. He also suggested selling the City's dump truck that is no longer used.
- B. Commissioner Markley recommended the commission visit the fire station before the special meeting.
- C. Commissioner Bassinger announced the San Antonio Rotary would host a Halloween festival in City Park.
- D. Commissioner Markley asked to begin a fee schedule study for building permits. He also asked for Public Works to check that the bathrooms were clean and supplied going into the weekends.

10. ANNOUNCEMENTS (01:32:10):

- A. A blood drive would be held on November 15th.
- B. A dedication ceremony for the Herrmann Family Memorial Marker in City Park would be held on Saturday, October 21. The Rattlesnake Run would take place in the morning on the same date.
- C. Commissioner Markley announced that several area Rotary Clubs did groundbreaking for the Pasco County Sheriff's Office K-9 Tactical Center, with the clubs donating \$30,000.

11. ADJOURNMENT: Meeting adjourned at 9:04 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk