

COMMISSION MEETING MINUTES
December 17th, 2019
7:30 P.M.

PRESENT:

Mayor:	Mark Anderson
Mayor Pro Tempore:	Elayne Bassinger
Commissioners:	James Markley Eric Stallworth

City Attorney:	Gerald T. Buhr
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City Clerk:	Rick Alley
Asst. to City Clerk	Marissa Morales
Water Clerk:	Will Plazewski

ABSENT:

Commissioner:	Sarah Schrader
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PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA (00:01:20):** Includes minutes for the November 19th Commission Meeting; General Fund and Water Fund disbursements for November 2019.

DISBURSEMENTS AND DEPOSITS:

<i>November 2019</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 71,779.41	\$ 65,555.00
Water Fund	\$ 9,793.73	\$ 24,271.30

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Stallworth

SECOND: Commissioner Bassinger

VOTE: Motion passed unanimously with one absent (Schrader)

2. **PUBLIC COMMENT (00:02:37): NONE**

3. **MAYOR'S REPORT (00:02:41)**

A. One year warranties for the roads and drainage construction in Summerfield were signed over from the developers to the City due to a bond being unobtainable. The home builders were also advised they would be liable for damage caused to the roads during the construction process.

MOTION: ALLOW MAYOR TO SIGN SUMMERFIELD WARRANTY AGREEMENT

MADE BY: Commissioner Bassinger

SECOND: Commissioner Stallworth

1. Commissioner Markley verified if the warranty agreement would be allowed by code to serve as a substitute for a bond or letter of credit.

VOTE: Motion passed 3-1 (AYE: Anderson, Bassinger, Stallworth. NAY: Markley, ABSENT: Schrader)

4. ATTORNEY'S REPORT (00:13:52): NONE

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER MARKLEY (00:15:37):

1. Building permit activity for October was tallied at \$73,182.
2. A meeting with the Dade City Building Department would be scheduled to discuss the process for reviewing and issuing building permits.

3. Ordinance 10-2019 (PUBLIC HEARING)

AN ORDINANCE AMENDING THE DISTRICT BOUNDARIES OF THE ZONING MAP OF SAN ANTONIO, FLORIDA, AS ENACTED BY CHAPTER 82, SAN ANTONIO CODE, SO AS TO CHANGE THE ZONING CLASSIFICATION OF A PARCEL OF LAND LOCATED SOUTH OF PENNSYLVANIA AVENUE AND EAST OF FLORIDA AVENUE FROM SAN ANTONIO R-2 (RESIDENTIAL DISTRICT) TO SAN ANTONIO R-1 (RURAL RESIDENTIAL DISTRICT).

MOTION: ACCEPT 2nd READING OF ORDINANCE 10-2019

MADE BY: Commissioner Stallworth

SECOND: Commissioner Markley

ROLL CALL VOTE:	Commissioner Bassinger	-	AYE
	Commissioner Markley	-	AYE
	Commissioner Stallworth	-	AYE
	Mayor Anderson	-	AYE
	Commissioner Schrader	-	ABSENT

4. Ordinance 11-2019 (PUBLIC HEARING)

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE CITY CODE, ARTICLE IV, DIVISION 6, SECTION 74-206 PROVIDING FOR SUBDIVISION SIGNS IN RESIDENTIAL AREAS AND REGULATIONS APPLICABLE TO SUCH SIGNS; PROVIDING FOR SCRIVENER'S ERRORS, CODIFICATION AND CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

MOTION: ACCEPT 2nd READING OF ORDINANCE 11-2019

MADE BY: Commissioner Markley

SECOND: Commissioner Stallworth

- a. Commissioner Bassinger asked if the ordinance had requirements for approved monument signs.
- b. Pam Pepperman of Palm Street asked about provisions for maintenance of the signs. Conditions for maintenance would be implemented by the Central Florida Regional Council when amending the City's full sign code. Maintenance issues would be addressed by the City's code enforcement official.

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Markley	-	AYE
Commissioner Stallworth	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:29:40):

1. The opening of the dog park was pushed back to February to allow staff to address the water in the park, and to install a bench and other amenities.
2. The reroof of the depot was completed.
3. Commissioner Bassinger discussed conditions of approval for an event in City Park. The commission discussed the possibility of collecting deposits for events not sponsored by a 501(c)3. Rules banning smoking and vaping in the park were also discussed.

C. STREETS – CITY CLERK RICHARD ALLEY (00:43:31):

1. A survey of Pompano Street would be done to evaluate an area for a drainage easement. A finalized bid packet was anticipated in January.
2. The sidewalk repair and asphalt paving on Saint Anthony Way was completed.
3. The paving project on Pennsylvania Avenue would not be scheduled until the leak in front of the fire station was addressed. The leak was able to be isolated, but quotes for the repair had not been received.

D. WATERWORKS – COMMISSIONER STALLWORTH (00:50:36):

1. Resolution 15-2019

A RESOLUTION OF THE CITY OF SAN ANTONIO, FLORIDA, MODIFYING EXISTING TAP-IN FEES AND FEES FOR TAP-INS CROSSING ROADS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 15-2019

MADE BY: Commissioner Stallworth

SECOND: Commissioner Bassinger

- a. Changes to the tap-in fee schedule were based on increased staff labor cost and inclusion of a part left out of the previous calculations.
- b. Documentation of time for tie-ins and a schedule of parts used were discussed for future resolutions adjusting the fees.

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Markley	-	AYE

Commissioner Stallworth - AYE
Mayor Anderson - AYE
Commissioner Schrader - ABSENT

2. Well 5 was back in operation. Issues with the shaft at Well 4 were to be investigated before installing the new motor.
3. The commission discussed paying off the loan for the well property near San Antonio Elementary School early. The contract was under review by the school board's financial department to verify if the loan could be paid off and the \$118 interest waived.

MOTION: PAY OFF THE LOAN IF NO INTEREST IS WAIVED

MADE BY: Commissioner Stallworth

SECOND: Commissioner Markley

VOTE: Motion passed unanimously with one absent (Schrader)

6. CLERK'S REPORT (01:09:43):

- A. Volunteers to put together the City's community exhibit booth at the Pasco County Fair were requested.

7. UNFINISHED BUSINESS (01:11:05):

- A. Follow up with DC Johnson & Associates on the fire station survey was discussed. Commissioner Markley discussed putting together a bid packet for the roof repair.

8. NEW BUSINESS (01:12:00): NONE

9. ADDITIONAL COMMISSIONER COMMENTS (01:12:08):

- A. Issues with waste collection in the City were discussed, including missed and delayed pick-ups. Attorney Buhr recommended a written record of non-compliance as issues occurred. Recycling cart implementation and billing discrepancies were also addressed.
- B. Commissioner Bassinger shared thanks from the Founders Garden Club for the City's help in setting up the Christmas in the Park event.
- C. Pam Pepperman addressed reporting issues with trash collection to the City. A citizen survey was suggested to gauge satisfaction with City services and operations.

10. ANNOUNCEMENTS (01:25:33): NONE

11. ADJOURNMENT: Meeting adjourned at 8:59 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk